

**MCGREGOR CITY COUNCIL
REGULAR MEETING
NOVEMBER 20, 2013, 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, November 20, 2013** at City Hall with Mayor Hallberg presiding. The meeting was called to order at 6:30 p.m. Mayor Hallberg led the Pledge of Allegiance. Mayor Hallberg administered the Oath of Office to Council person elect Janet Hallberg. Council members present: Carroll, Collins, Hallberg, Halvorson, and Muehlbauer were present.

Halvorson moved, Collins seconded, to approve the Consent Agenda by one motion a) Agenda as listed b) October 16, 2013 Regular Meeting minutes and October 28, 2013 Special Meeting Minutes c) Bills and Claims as presented for \$151,660.99 d) Treasurer's Report for October 2013 e) Liquor license renewals for Latino's and Josie's River Queen f) Pay request Owner Occupied Rehab Program House #5 \$9,172.00 to Luana Savings Bank and Tim Kruse **Roll call vote: Ayes-all. Motion carried.**

Steve Clausen, Dietz & Donald, presented the findings of the annual examination for 2012-2013. The examination noted the following recommendations: Library Board has invested funds (Updegraff Trust) in common stocks which is not allowable by the Code of Iowa. The funds must be held in depositories located within the county and of a form allowed by the Code. Community & Economic Development budget function was exceeded by \$1,440 and should have been amended for. Business transactions between the City and City Officials were noted for Kwik Trip, O'Reilly, and MarMac Unified Law Enforcement District. Hotel Motel Tax should be set up as Special Revenue Fund since it is designated for a special purpose. Local Option Sales Tax should be set up as Special Revenue Fund with sub categories for streets and economic development. Special Revenue Emergency Fund should be deposited directly into General Fund as it is no longer required to be a special revenue. MMU and the City should coordinate their annual examinations and audits. This would eliminate the need for a modified opinion on the financial statements in years when the city is audited and there could be significant cost savings by conducting the exams and audits jointly. It was noted that the special revenue funds for Hotel Motel Tax and Local Option had been set up and that the emergency funds were going directly to general fund in the current budget year. The council also stated that the joint audit/examination will be discussed and the ordinance revised accordingly. Halvorson moved, seconded by Muehlbauer to approve the annual examination report for the 2012-2013 fiscal year. **Roll call vote: Ayes-all. Motion carried.**

The city attorney discussed changes being made to the winter parking regulations. The revised ordinance will be presented at the special meeting on Monday, November 25. The council discussed the need for a person to help with snow removal to replace Kenny Fish. That position was a 24 hour a week job. Personnel committee, mayor, mayor elect and city administrator will meet to consider an interim on-call replacement through the end of the winter and will determine if the position will be reinstated for the summer. Council authorized committee to fill the position with the understanding it is only a

temporary as needed job and requested the person hired live locally. If the interim person is interested in the part time position when and if it is reinstated he/she would need to apply for the job.

Upon arrival of the business owners for Old Man River, Collins moved, second by Carroll to approve the liquor license renewal.

Council reviewed the 2014-2015 proposed budget from the MarMac Unified Law Enforcement District. Halvorson informed the council and audience of her decision at the commission meeting to vote against approval of the budget based on several factors. The \$241,000 budget was not given to commission members in advance to allow time for thorough review. When the 50/50 split was approved it was agreed that budget discussion would begin early to allow time for thorough examination of all costs of the department. She expressed her disappointment that they were not given the opportunity to discuss several budget reduction options that had been brought to the table during the previous budget approval. Halvorson also noted that she had made several requests to either hold a special budget meeting or to add budget discussions to the agenda but that was never followed through on. Halvorson acknowledged that the commission does approve the budget, but it is still McGregor's money that the McGregor commissioners are recommending be appropriated for the police contract. Muehlbauer added that this is another year of the same concerns remaining unaddressed and that change needs to take place. Sander added that a vehicle replacement schedule was included in the council packets that did include a 6 year rotation and replacement of the pick-up with an SUV in 2018-2019 which was one of the requests made for consideration. Halvorson moved to approve the 2014-2015 police budget for \$241,833.34 (\$99,151.67 McGregor's share) with the above concerns noted. Seconded by Muehlbauer. **Roll call vote: Ayes-all. Motion carried.**

With business concluded, Muehlbauer moved to adjourn the meeting. Seconded by Halvorson. **Ayes – All. Meeting adjourned.**

Lynette L. Sander
City Clerk