

**MCGREGOR CITY COUNCIL
REGULAR MEETING
MAY 21, 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, May 21, 2014** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Carroll, Hallberg, Muehlbauer, and Collins. Halvorson joined the meeting at 6:33 p.m.

Halvorson moved, seconded by Collins to approve the Consent Agenda with the exception of Park Five liquor license who will not be renewing - by one motion a) Agenda as listed b) April 16, 2014 Regular Meeting minutes with minor correction c) Bills and Claims as presented for \$407,592.22 d) Treasurer's Report for April 2014 e) Owner Occupied Pay Request Final – Loan # 7 – Probuild - \$14,279.00 , Moser – return of funds 2,974.00- final – Loan #6 - \$11,284.00, Stickfort return of funds \$1,000.00, lead relocate - \$1,150.00 f) Liquor license renewals – Outdoor Service June 21 Crazy Carl's Silver Dollar, Riverview, Vet' Club g) Cigarette Permit – Kwik Star. Roll call vote: Ayes – all. Motion carried.

Hearing of Delegations – Jean Olson presented a written document to the council and requested clarification on an issue that occurred at city hall. Betty Gingerich asked that street personnel look at the storm sewer behind her home.

The hearing scheduled for a tobacco violation that occurred at Kwik Star was waived and a settlement made by Kwik Star. Muehlbauer moved, seconded by Carroll to approve the settlement and \$300 fine for the Kwik Star violation. Roll call vote: ayes – Collins, Carroll, Muehlbauer and Halvorson. Hallberg abstained. Motion carried.

Mayor Brooks opened a scheduled public hearing to take comments regarding the 2013-2014 budget amendment. No comments were received at city hall and no comments were made at the hearing. Mayor Brooks closed the hearing. Halvorson moved, seconded by Hallberg to approve Resolution 01-05-2014 approving the budget amendment for 2013-2014. Roll call vote: Ayes – all. Motion carried.

Lori Brockway – UERPC discussed recent changes to CDBG Owner Occupied Housing Rehabilitation Program for new applications. Targeting a neighborhood rather than city wide was one of the new recommendations, which the council felt would be difficult in this small of a community. Council directed Ms. Brockway to complete the environmental review, submit an approved administration plan and procure for project administration. A limited number of full applications will also be provided.

Hallberg moved, seconded by Collins to approve a use permit for the B St. parking lot and setting the fee at \$75 for the Romper Room Ride on June 21. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Halvorson to approve a use permit for 1st St from Main to A St. for use during wedding and set fee at \$100. Roll call vote: Ayes – all. Motion carried.

Robert Vavra addressed the council and thanked them for welcoming his excursion boat at the riverfront. He informed them of his plan to purchase a new larger vessel and that he wants to continue to offer boarding from McGregor. He commented on the improvements being planned that would assist him with easier access to his boat and to provide a more attractive boarding area. The preliminary the scope of work for the riverfront was reviewed and the council directed the clerk to have the engineer proceed with the work elements listed. These elements include work on the dry hydrant, dredging, storm sewer extension, block wall extension and landing at the stairway, conduit for water and electric, anchor bollards and rip rap of banks. The council asked that the scope allow for continuation to the north end of the park as finances allow. The engineer is looking at an alternative to the handicap access but wants to visit the site again when the water is lower.

A list of customers who had reported they were running water during the winter months to avoid freezing was provided by MMU. Muehlbauer moved, seconded by Collins to approve reimbursement of excess sewer fees incurred due to running water during extreme cold using Option 2 calculations with no checks issues for amounts under \$10. Customer is responsible for amount of highest bill incurred during Jan – March plus \$10. Roll call vote: Ayes – all. Motion carried. The CDBG Sewer Project has been awarded awaiting funding release and contract. Final design is about 95% complete.

Two proposals were received for the annual examination. Sander asked that the council still request that MMU and the city do a combined audit in 2014-2015 which is expected to require a single audit anyway due to federal funding. Carroll moved, seconded by Hallberg to approve contract with Dietz and Donald for the 2013-2014 annual examination for an amount not to exceed \$2,600. Roll call vote: Ayes – all. Motion carried. Collins moved, seconded by Muehlbauer to approve the 2014-2015 LP contract with Three Rivers FS for 11,500 gallons at \$1.449 per gallon. Roll call vote: Ayes- all. Motion carried.

Cost estimates were provided for the West Spring St street extension. No action was taken at this time. Additional cost estimates are requested for Cross St. and Prospect St. engineering for sewer main. Health insurance policy changes were discussed along with employee contribution amounts proposed. Item was tabled. Muehlbauer moved, seconded by Halvorson to approve Resolution 02-05-2014 Setting wages for 2014-2015 budget year with 3% given to hourly full time and treasurer, Clerk's assistant hourly rate to \$13.75. Roll call vote: Ayes – all. Motion carried. Effective July 1, 2014.

With business concluded, Halvorson moved to adjourn the meeting. Seconded by Hallberg. Ayes – All. Meeting adjourned.

Lynette L. Sander
City Administrator