

**MCGREGOR CITY COUNCIL
SPECIAL MEETING
JULY 1, 2015 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Special Session at 6:30 p.m. on **Wednesday, July 1, 2015** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Council members present: Carroll, Hallberg, Halvorson, and Muehlbauer. Collins was absent.

Muehlbauer moved, seconded by Halvorson to approve a use permit for Crazy Carl's Silver Dollar to use the small parking lot on July 11 from noon -8:00 p.m. for Combat Veteran's Poker Run for a fee of \$100 plus the \$25 permit application. Roll call vote: Ayes – all. Motion carried.

Muehlbauer moved, seconded by Halvorson to approve the revised job description for the Public Works Director. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Carroll to approve the revised description for Waste water Operator/Streets Maintenance. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Hallberg to approve the revised job description for Grounds/Streets Maintenance. Roll call votes: Ayes – all. Motion carried.

The council reviewed a preliminary terms of employment that the personnel committee had provided to the top three candidates for the Waste water/ Street Maintenance position. The council was in agreement that the terms of employment as presented were acceptable and would be placed in an official offer to the top candidate. Carroll moved to make an offer of employment to candidate B. There was no second to the motion and the motion died. Hallberg moved, seconded by Muehlbauer to make an offer of employment to candidate A. Roll call vote: Ayes – all. Motion carried. Council discussed having a secondary approval in place should the offer be declined. Halvorson moved, seconded by Muehlbauer to pre-approve making the offer of employment to candidate B if candidate A does not accept the offer. Roll call vote: Ayes – all. Motion carried. The part time grounds/streets maintenance position has been filled temporarily to keep up with work in the absence of the regular full time person. The council felt it would be in the best interest of the city to fill the position before the temporary help leaves for school. Candidate C was mentioned as a possible if he would be willing to take a part time job. One other candidate who had been interviewed was of interest. Council directed the clerk to make contact with these applicants as soon as the Waste water / streets maintenance position is filled.

Halvorson moved, seconded by Muehlbauer to approve renewal of the contract with the City Administrator for a term of two years, with a 3% wage increase, paid single health insurance policy, and three weeks of vacation with all other terms remaining the same. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Halvorson to approve Resolution 01-07-2015 Setting 2015-2016 wages with a 3% increase for city personnel, library and treasurer. Roll call vote: Ayes – all. Motion carried. Carroll moved, seconded by Hallberg to approve Resolution 02-07-2015 revising the employment policy handbook. Roll call vote: Ayes – all. Motion carried.

A request by Carole Stripe for an amendment for an extension of time to build on her lot in RWW II subdivision was discussed. Council directed clerk to have the city attorney prepare the documents with the same terms and conditions as the previous amendment and have ready for approval at the July 15 meeting. Halvorson moved, seconded by Hallberg to approve the final reading of Ordinance 05-02-2015 Amending Chapter 69 pertaining to parking regulations. Roll call vote: Ayes – all. Motion carried. Carroll moved, seconded by Muehlbauer to approve Resolution 03-07-2015 authorizing year end transfer with the amount of transfer of riverfront capital project funds revised to leave \$30,000 in that fund for any additional work that may need to be completed.

With business concluded, Carroll moved to adjourn the meeting. Seconded by Hallberg. Ayes – All. Meeting adjourned.

Lynette L. Sander
City Administrator