

**MCGREGOR CITY COUNCIL  
REGULAR MEETING  
JULY 15, 2015 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, July 15, 2015** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Halvorson, Carroll, Hallberg, and Muehlbauer. Collins was absent.

Halvorson moved, seconded by Hallberg to approve the Consent Agenda by one motion a) Agenda as listed b) June 17, 2015 Regular Meeting minutes and July 2, 2015 Special Meeting Minutes c) Bills and Claims as presented – Expenditures: City- \$231,361.98, Library - \$586.41 Revenues - \$300,067.65 d) Treasurer’s Report for June, 2015. Roll call vote: Ayes – all. Motion carried.

Hearing of Delegations: No comments received.

Operations report – provided an update on status of C-Street project –Sewer rehab project update: Retaining wall construction is about half done with approximately two weeks remaining on that work. Street construction and blacktopping, sidewalk and curb and gutter work, and final landscaping in disturbed areas will follow. Weather permitting, substantial completion is expected by mid August. Hamann informed the council he would be ordering the truck sander so that it would arrive in time for snow.

Lori Brockway was present to discuss the target area for the 2016 Owner Occupied Housing Rehabilitation Grant application. The state is interested in seeing more concentrated efforts within a community for a larger impact. Halvorson stated that is very difficult in a small community such as McGregor and is not only impractical but also leaves out some qualified applicants. Sander had provided a highlighted map of potential areas based on previous applications removing areas located in the flood plain, those who have received funding in the most recent past grant, and those who did not occupy the home. Lori stated that she would be happy to host an open house to explain submission of the application and to determine interest in the program. Mayor Brooks asked that she coordinate that open house with the city clerk with a decision on how to proceed with the target area to be made at a later date.

The council reviewed a draft of the Turner Park 28E between MFL MarMac and the City. The city attorney had posed several questions that he felt should be addressed. Mayor Brooks asked the council to send any comments on the draft to the clerk so the draft could be finalized and sent back to the school for their review. Gene Gerndt addressed the council to request a sewer service to his lot located in the city limits and to his adjacent property where he will be building a house. He would pay for all costs associated with the service line. Carroll moved, seconded by Halvorson to allow the service line connections to both properties at the expense of the owner. Roll call vote: Ayes – all. Motion carried.

Muehlbauer moved, seconded by Hallberg to approve Resolution 01-07-2015 Authorizing RWW 2<sup>nd</sup> Subdivision 8<sup>th</sup> Amendment for Escrow for Deed (Carole Stripe). Roll call vote: Ayes – all.

Motion carried. Halvorson moved, seconded by Hallberg to approve Resolution 02-07-2015 Approving 2015 Annual Debt Report. Roll call vote: Ayes – all. Motion carried. Application to become a Tree City was discussed. The Trees Forever coordinator had recommended McGregor consider this to ensure active forestry management to combat the threats of the Emerald Ash Borer and other destructive insect and disease issues facing the urban forest. Mayor Brooks recommended the interest be publicized which would include requesting people interested in being on the tree board submit their names to city hall.

Halvorson moved, seconded by Hallberg to approve Pay Request No. 3 – Sewer Rehab Project to A-1 Excavating in the amount of \$180,170.08. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Halvorson to approve Change Order No. 1 for the Cross Street Sewer project. The change order is to clean up and finalize the project quantities. Total project came in \$1,981.50 under bid. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Hallberg to approve Pay Request No. 2- Final – Cross Street Sewer to DF Excavating in the amount of \$2,271.19. Roll call vote: Ayes – all. Motion carried.

Sander opened discussion regarding the funding shortfalls expected due to the closure of Holiday Shores. Based on estimates of revenue from room rentals from a previous owner, the revenue that the hotel contributes in hotel motel tax was approximately \$15,400. The chamber receives 2/3 of the hotel motel tax revenue with the 2014-2015 amount of funding being \$20,629. If the same funding formula is used the chamber would experience a shortfall of approximately \$10,000. Sander explained that the Council and Chamber should be working on a solution to the funding concerns now during the interim before the next quarterly payment in early October. Use of the entire hotel motel tax receipts and a portion of local option tax are possibilities, but either would leave the city without those dollars that have previously been used for other economic development expenses. Chamber Director Carolyn Gallagher was present and will take the conversation to her board with a joint meeting scheduled in early August. Halvorson stated that some difficult decisions and actions may be necessary to reduce expenses and increase revenues.

A summary sent to Attorney Kruse of remaining property acquisition for the FEMA project was provided to the mayor and council. No items required action at this time, however, progress is being made. Council reviewed an offer of employment for the part-time grounds/streets position. As directed at the previous meeting the clerk had contacted candidate C from recent applicants to see if he would be interested in filling that position in late August at the conclusion of the temp helps employment. Carroll moved, seconded by Halvorson to authorize the clerk to make the offer of employment to candidate C at a starting wage of \$13 per hour and a start date of August 24. Roll call vote: Ayes – all. Motion carried. No action taken on Booster Club membership.

With business concluded, Halvorson moved to adjourn the meeting. Seconded by Hallberg. Ayes – All. Meeting adjourned.

Lynette L. Sander  
City Administrator