

**MCGREGOR CITY COUNCIL
REGULAR MEETING
NOVEMBER 18, 2015 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, November 18, 2015** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Halvorson, Hallberg, Carroll, and Muehlbauer.

Carroll moved, seconded by Halvorson to approve the Consent Agenda by one motion a) Agenda as listed b) October 21, 2015 Regular Meeting minutes and November 4, 2015 Special Meeting Minutes c) Bills and Claims as presented – Expenditures: City- \$218,997.26, Library - \$1,875.67, Revenues - \$559,233.22 d) Treasurer’s Report for October, e) Liquor license renewal – Josie’s River Queen and Latino’s. Roll call vote: Ayes – all. Motion carried.

Hearing of Delegations: No public comments were received.

Police report – Chief Bogdonovich stated the PD will begin enforcing parking for snow removal. They are checking in to an academy date for Officer McNett to begin his law enforcement training. Operations report – snow removal equipment is ready for the snow predicted for later in the week.

Andrew McGovern from HR Green reported the results of the bid opening for the FEMA Storm Water Control Project to the mayor and council. There were three bidders, Portzen, Moyna, and Pirc Tobin. The apparent low bidder for the project is Pirc Tobin at \$2,790,519. The bid came in over cost estimate with mobilization, concrete spillways, trash fences, and articulated mat for Buell Ave. storm sewer channel accounting for the majority of the items that came in higher than estimated. Bid documents provide a 90 day time frame for award of a contract. Halvorson moved, seconded by Muehlbauer to adjourn the award decision to the January 20, 2016 council meeting for evaluation of the budget and funding. Roll call vote: Ayes – all. Motion carried.

Pay request No. 6 for the sewer rehab project was submitted for council approval. Sander informed the council that all work has been completed now with Palucci’s and Corson’s wall being the last of the construction work. Two percent retainage is remaining with A-1 Excavating to be paid out following receipt of all lien waivers. There will be some engineering and grant administration fees yet to be billed. Muehlbauer moved, seconded by Hallberg to approve Pay Request No. 6 to A-1 Excavating in the amount of \$41,600.74 for the Sewer Rehab Project. Roll call vote: Ayes – all. Motion carried.

A quote for HD truck snow tire/rim for snow removal with the skid loader was considered. Council asked that Smitty’s be contacted first to see if they could meet the on-line price that had been found and if so buy locally. If not the four tires with free shipping could be ordered for \$1,490. Steve Clausen with Dietz, Donald and Company presented the findings of the annual examination. Four recommendations were made in the report. The library trust fund is held in depositories outside of the State of Iowa, which are required to be held in depositories within the county in which the city is located. Business transactions with Kwik Star, employer of Council

person Hallberg, exceeded \$2,500 without competitive bid. The City Attorney will research both of these recommendations and report back to the council at the December meeting. The budget was exceeded by \$5,000 in Community and Economic Development and should have been amended for. One set of minutes was not signed as required. Mr. Clausen stated the city's accounting is in very good condition and complemented the office personnel. Carroll moved, seconded by Hallberg to approve Resolution 05-11-2015 Releasing Escrow on Lot Two (2) In Block One (1) of RWW II Subdivision for Clickner. Construction of the home is substantially complete. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Halvorson to approve Resolution 06-11-2015 Authorizing Transfer of Funds for Debt Service in the amount of \$4,708.75 from Sewer Savings to Sewer Checking. Roll call vote: Ayes - all. Motion carried.

A request to purchase a portion of Point Anne Lane was reviewed. Paul and Joan Burns have purchased the overlook property (three lots) and have requested the purchase to add flat ground to improve the building sight and access. Council discussed the request and would like to take more time to look at the sight. Connection to the sewer main was discussed and will be talked about more once the owners have considered the best option for connection. Attorney Schuster asked to include a revised resolution for policy related to sale of city property. The current resolution was done in 2000. He had recently updated Guttenberg's to ensure there is adequate funds to cover the costs associated with a purchase in case the buyer should happen to back out after legal and other costs have been incurred. The resolution will be discussed at the next meeting. Quotes from a previous meeting to replace the copy machine were discussed. Sander requested council permission to ask for a trial of the copier from Advance Systems that had provided the lowest bid and to make a decision at the December meeting. Council agreed that it would be good to try out the machine to ensure it has all of the components required.

With business concluded, Halvorson moved to adjourn the meeting. Seconded by Muehlbauer. Ayes – All. Meeting adjourned.

Harold W. Brooks, Mayor

Attest:

Lynette L. Sander
City Administrator