

**MCGREGOR CITY COUNCIL  
REGULAR MEETING  
JUNE 15, 2016 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, June 15, 2016** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Hallberg, Echard, and Halvorson. Muehlbauer and Carroll were absent.

Hallberg moved, seconded by Halvorson to approve the Consent Agenda by one motion a) Agenda as listed with the addition of the May 2 Special meeting minutes b) May 2, 2016 Special Meeting minutes and Regular Meeting minutes May 18, 2016 c) Bills and Claims as presented for period May 19, 2016 through June 15, 2016 Expenditures: City- \$314,526.29, Revenues - \$423,665.04 d) Treasurer's Report for May, 2016 e) Liquor License Transfers--AMVETS Pocket City Post #267 for Oct 1 & 2 and Oct. 8 & 9 f) Appointments – Library Board – Tom Sinclair and Vicki Breitbach – terms ending 06-30-2022 and Police Commission – Jason Echard – Term ending 06-30-2018. Roll call vote: Ayes – All. Motion carried.

Hearing of Delegations: Charlene Palucci inquired about the status of the nuisance notices that were to have been sent out. She noted that the worst properties have had no activity as far as clean up. Clerk stated there has been some clean up begun on a few of the properties and communication from one owner who is in touch with contractors to address his situation. The property owners have until July 2 before the process moves to the next step.

Police report: No officer was in attendance. Operation report – Matt Schultz was introduced to the council and audience as the new wastewater/street maintenance person. Pat Jones reported that there was minimal damage from the storm on Tuesday night, however the power was out to the sewer plant on Wednesday morning. He was called out for a downed tree and cleaned up some rocks on the river road. He and Matt are getting caught up with the work list and are beginning to get a routine in place. The FEMA project is on schedule. The contractor repaired storm damaged areas on Ash and will have some repair at the White Springs basin.

Mayor Brooks opened a scheduled public hearing to take comments regarding the city's intent to enter into a lease purchase agreement for a Cat 926 end loader in an amount not to exceed \$140,000. There was no comment from the audience and the city clerk had received no comments at city hall. Mayor Brooks read an email from Councilman Carroll who was not able to attend. He recommended tabling the purchase until the FEMA project has been completed so the city will know how much, if any, shortfall there will be for the project. He also felt the loader was only used for snow removal. With no further discussion Mayor Brooks closed the public hearing.

Robert Vavra was in attendance to discuss his previous proposal to install electric service to the public boat docks to be used by the Sucker Shack. His electrician gave him a cost in the range of \$2,500 - \$3,000 to the shoreline. This did not include the service from the shore to his boat. He requested that the city consider paying for the installation of the electric service and he would lease the hook up from the city. A generator has been purchased that could run only when the

facility was being used for cooking so the installation wouldn't have to be done until fall for next spring's use. He expressed concern that he would have to pay a meter charge through the months he was not using the service. Mayor Brooks asked Robert to visit with MMU about the matter.

Echard moved, seconded by Hallberg to approve Resolution 01-06-2016 Authorizing Action to Enter into a Lease Purchase Agreement in the Principal Amount of \$108,250 for a Lease or Lease Purchase of a Cat 926M Loader for an Essential Corporate Purpose. Roll call vote: Ayes – all. Motion carried. Sander stated the due dates will be revised as needed according to the purchase agreement from the finance company. Halvorson moved, seconded by Hallberg to approve Resolution 02-06-2016 Setting Wages for 2016-2017. Roll call vote: Ayes – all. Motion carried. The increase is 3% for library and city employees. Halvorson moved, seconded by Echard to approve Resolution 03-06-2016 Authorizing Year End Transfer to Balance Library Fund. Roll call vote: Ayes – all. Motion carried. Audit proposals were reviewed for fiscal year ending June 30, 2016 audit and single audit with one major program for expenditures of \$750,000 in federal funds. Hallberg moved, seconded by Halvorson to contract with the Auditor of State for an amount not to exceed \$15,150 which includes the cost of a Single Audit in one major program. Roll call vote: Ayes – all. Motion carried. If an additional program must be audited an additional \$1,500 - \$2,000 will be added.

Echard moved, seconded by Hallberg to approve FEMA Storm Water Control project Pay Request #3 – Pirc-Tobin for \$216,680.47. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Echard to approve Change Order #1 – FEMA Storm Water Control project for fence replacement- Adam Meana easement in the amount of \$1,815.00. Roll call vote: Ayes – all. Motion carried. Council discussed engineering for additional storm sewer projects that are in need of completion. Echard moved, seconded by Hallberg to prepare RFPs for engineering services for 4<sup>th</sup> Street bridge and storm sewer wall/abutment repair and enlarging the existing inlet at the intersection of A St and 1<sup>st</sup> St. or adding an additional inlet. Roll call vote: Ayes – all. Motion carried.

Sander informed the mayor and council that she has received comments from several people regarding their concern over 1<sup>st</sup> floor apartments in the commercial district. The question of whether a sunset could be placed on those that were grandfathered in when zoning was established. She noted that building permit fees are also low compared to other communities and there are some sections of the zoning ordinance that are vague and difficult to interpret. Some sections have been revised, however, many have not been updated for many years. Halvorson moved, seconded by Hallberg to recommend that the Planning and Zoning Commission review and revise the chapters of the code related to zoning and building and property. Roll call vote: Ayes – all. Motion carried.

With business concluded, Echard moved to adjourn the meeting. Seconded by Halvorson. Ayes – All. Meeting adjourned.

Harold W. Brooks, Mayor

Attest:

Lynette L. Sander  
City Administrator