

**MCGREGOR CITY COUNCIL
REGULAR MEETING
DECEMBER 21, 2016 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, December 21, 2016** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Hallberg, Echard, Muehlbauer, Carroll and Halvorson.

Carroll moved, seconded by Halvorson to approve the Consent Agenda by one motion a) Agenda as listed b) Regular Meeting minutes November 16, 2016 and Special Meeting minutes December 13, 2016 c) Bills and Claims as presented for period November 17, 2016 through December 21, 2016 Expenditures: City- \$195,807.81, Library – \$1,426.38, Revenues - \$357216.63 d) Treasurer’s Report for November, 2016 e) Appointments – Dock Commission – Lyle Troester – Term ending 12-31-2019, MMU – Linda Boeke – Term ending 12-31-2022, EMA – Harold Brooks, Jason Echard- alternate. Roll call vote: Ayes – All. Motion carried.

Hearing of Delegations: No comments heard.

Police Report: Planning for Christmas and New Year’s Eve coverage. Operations Report: - Snow plowing work has gone well so far. New loader and skid loader are working well. When not plowing the crews have spent much of the past few weeks building new work benches and tool storage following the city shop being insulated.

Mayor Brooks opened a scheduled public hearing to take comments regarding Resolution 06-11-2016 Proposing Disposal of Interest in Real Property- River Street (Trudo Boundary Line Adjustment). No comments were received at the meeting and none had been received by the mayor, council or city administrator. The hearing was closed. A second scheduled public hearing was opened to hear comments regarding the proposed vacation of a portion of River Street. No comments were received at the meeting and none had been received by the mayor, council or city administrator. Muehlbauer moved, seconded by Hallberg to approve RESOLUTION 02-12-2016 Approving Disposal of an Interest in Real Property – River Street (Trudo Boundary Line Adjustment). Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Muehlbauer to approve the first reading of Ordinance 12-01-2016 Vacating a Portion of River Street (Trudo Boundary Line Adjustment). Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Echard to waive the three reading requirement for Ordinance 12-01-2016. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Halvorson to approve final passage of Ordinance 12-01-2016. Roll call vote: Ayes – all. Motion carried. Ordinance is effective upon publication.

Chris Hopp, General Manager and Jim Springsteen, Technology manager for Alpine Communications were present to provide information on the fiber optics installation project that will begin in the spring of 2017. The project will provide many benefits to those who subscribe and provides businesses the services they now demand to conduct business. The work is expected to be completed within 90 days, work hours will be 7 a.m. to dusk and the contractor will meet daily with the city. Home visits will begin in February with current Alpine customers,

with all non-Alpine businesses and residents being contacted as well. Promotions will be ongoing. Video will also be offered. Alpine will apply for the state franchise which will have the same fee applied as the Mediacom franchise currently in effect with the city. Mr. Hopp offered his assistance to answer any questions that may arise before or during the project.

Council continued discussion about the Ohmer Ridge lots incentives, restrictive covenants, and other means to make the lots more appealing. Ryan Johnson, Allen Real Estate and current realtor holding the listing for the lots, gave the council an update of activity during the past nine months and offered suggestions to the council that might help to sell the lots. Planning and zoning made a recommendation to the council that they consider variances in requirements of the covenants such as not requiring a basement or reduced setbacks. The council will work with the city attorney to address lot costs, combining lots and how to improve timing to accept an offer other than that set by the resolution,

Muehlbauer moved, seconded by Echard to approve rescheduling the regular January meeting to January 11 to accommodate the audit schedule, the regular March meeting to March 8 to accommodate the filing deadline for the 2017/2018 budget, and to schedule the budget workshop for February 1 at 6:00 p.m. Roll call vote: Ayes - all. Motion carried. The library and the art center budget and accomplishments during the past year were presented to the council. Terri Strutt, representing the library board, thanked the mayor and council for their support and for the window replacements made during the summer. Bonnie Pruett, treasurer for the art center, acknowledged the importance of the city's support in the success they have had and welcomed any suggestions to improve what the center offers. The dock commission provided their projected budget and discussed a project to add permanent large spud poles for the walkway. The city was going to gravel at the north end of the park, but that work was delayed until 2017. The council reviewed funding requests and items to consider for 2017-2018 funding. In addition to department budgets, a list of priority projects was discussed, 2017 audit, NEIRHTF for 2018, grant match requirements, the public restroom building at Turner Park, and bonding for the 4th Street bridge replacement. Echard moved, seconded by Muehlbauer to include the budget considerations in the preliminary budget worksheet. Roll call vote: Ayes – all. Motion carried.

Echard moved, seconded by Halvorson to approve Change Order #9 for the FEMA Stormwater Control project in the amount of \$61,070.65. Roll call vote: Ayes – all. Motion carried. The change order includes final quantity adjustments in addition to a small concrete pad at the Siegel dam. Echard moved, seconded by Halvorson to approve Pay Request #9 – final w/o retainage- for the FEMA Stormwater Control project to Pirc-Tobin in the amount of \$105,737.34. Roll call vote: Ayes – all. Motion carried. Sander explained that the city would be responsible for approximately \$2,000 of the retainage as local match plus any outstanding engineering and legal bills yet to be received. These are the only costs the city will incur with \$3,345,107 of the project coming from FEMA and CDBG disaster mitigation funding. Carroll moved, seconded by Echard to approve Resolution 03-12-2016 Accepting the FEMA Stormwater Control project and authorizing release of retainage in the amount of \$144, 715.61 to Pirc Tobin after 30 days. Roll call vote: Ayes – all. Motion carried.

Hallberg moved, seconded by Muehlbauer to approve Resolution 04-12-2016 Authorizing collection of bills owed to the city – tax liens. Roll call vote: Ayes – all. Motion carried. Carroll

moved, seconded by Hallberg to approve the job description for the Economic Development Lead/Deputy Clerk. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Hallberg to approve Resolution 06-12-2016 adopting amendments to the Employment and Benefits Policy Handbook. Roll call vote: Ayes – all. Motion carried.

With business concluded, Echard moved to adjourn the meeting. Seconded by Carroll. Ayes – All. Meeting adjourned.

Harold W. Brooks
Mayor

Attest:

Lynette L. Sander
City Administrator