

**MCGREGOR CITY COUNCIL
REGULAR MEETING
APRIL 19, 2017 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, April 19, 2017** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Muehlbauer, Carroll, Echard, and Halvorson. Hallberg was absent.

Muehlbauer moved, seconded by Halvorson to approve the Consent Agenda by one motion a) Agenda as listed b) Regular Meeting minutes March 8, 2017 c) Bills and Claims as presented for period March 9, 2017 through April 19, 2017 Expenditures: City- \$34,982.10, Library – \$1,584.42, Revenues - \$103,721.57 d) Treasurer’s Report for March, 2017 e) Liquor license renewals McGregor Marina, Boatels, Beer and Brats, By the Spoonful. Roll call vote: Ayes – All. Motion carried.

Hearing of Delegations: No comments heard. Police Report: No officer in attendance. Operations report: Crews have been sweeping streets, will begin filling pot holes when dry, cleaning up areas damaged by snow plow, been working with Joe at MMU to find water leaks that are causing infiltration problems. In the next few days will have a contractor looking into costs to repair a section of main street sewer main.

Patti Ruff presented a request from CCDG to contribute to the 2018 Clayton County Marketing Campaign. The funds are lumped together with county, grant and other Clayton County Communities to market the county and its attractions. Halvorson moved, seconded by Carroll to contribute \$1,000 to the campaign to be billed to the city semi-annually beginning after July 1, 2017. Roll call vote: Ayes – all. Motion carried. The Maiden Voyage summer schedule was presented to the council with the request to be able to use the pavilion at the riverfront for any overflow of the Sucker Shack. Council stated they were not opposed to the use of the facility when it is available and not reserved by another party or in use by others. Reservation holders will be ordered and placed at the pavilion.

Nathan Thompson from NE IA RC&D and Rebecca Ohrtman from IA DNR Source Water Protection Program were in attendance to explain the city’s selection to complete a source water protection plan. Ms. Ohrtman explained that there are 527 susceptible community water systems and 262 highly susceptible water systems in Iowa. The focus of the program is to provide no cost assistance for source water protection planning to the highly susceptible systems that are most susceptible to contamination to ensure future generations have clean drinking water. McGregor is one of eight selected in a year to participate in and receive assistance with the planning to protect drinking water. The City had made application in conjunction with RC & D several months ago. The stakeholder team is being assembled with meetings to begin in May (TBD). The process will identify private wells, underground storage tanks, storm water run-off, ag land, and other sources of contaminants that may affect water quality. Lynette Sander, Duane Boelman, and Jason Echard expressed interest. Dan Bickel was in attendance at the request of MMU. Several others will be contacted to see if they will participate.

Duane Boelman, ED Lead, provided an update of items he has been working on during the time since he was hired. Activities include ongoing conversations with developers for two properties, completion of Sullivan Opera House Association articles of incorporation to become a non-profit for future fundraising, work activities for the opera house and continued work on the CLG pre-development grant, creating a spreadsheet of commercial buildings and their owners and vacancies, set up city facebook page, public announcement methods, joined the Rivers and Bluffs Scenic Byways board to represent McGregor, organized the trash bash and obtained free trees to give to volunteers and to the children at the Earth Day event, developing a packet of information for new and prospective business owners, and receiving training on office procedures.

Tim Cutsforth from HR Green provided cost estimates on three options for the Ash Street reconstruction project. He stated that the majority of the construction will be done under traffic with minor delays, but the road will need to be closed to traffic for approximately a half day when the asphalt is being laid. It will need to be done in two lifts. Echard moved, seconded by Muehlbauer to approve the option that would be 14 feet wide asphalt plus two feet of curb and gutter on one side (hill side) and gravel shoulder opposite (ditch side) and would run from last house on Ash st (Weller) to approximately 200 feet beyond Grumpster's intersection up the hill. Roll call vote: Ayes – all. Motion carried. Echard moved, seconded by Muehlbauer to schedule a special meeting for Tuesday, April 25 at 7:00 a.m. Roll call vote: Ayes – all. Motion carried. Spring clean up date is set for Monday, May 8 and electronics pick up in conjunction with Marquette will be on Saturday, May 6 with items to be taken to the shelter house across from the police department in Marquette.

Halvorson moved, seconded by Muehlbauer to approve Resolution 01-04-2017 Approving Contract and Performance/Payment Bonds for the 4th St. Box Culvert Project. Roll call vote: Ayes – all. Motion carried. Contractor is anticipating using the late start date of July 31. Echard moved, seconded by Halvorson to approve Resolution 02-04-2017 Authorizing Transfer of Funds for Equipment Debt Service totaling \$23,500. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Echard to approve Resolution 03-04-2017 Authorizing Transfer of Funds for Debt Service in the amount of \$168,932.00. Roll call vote: Ayes – all. Motion carried. Echard moved, seconded by Halvorson to approve Resolution 04-04-2017 Authorizing Transfer of TIF Funds for Internal Loans in the amount of \$74,051.63. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Echard to approve Resolution 05-04-2017 Authorizing Amended and Substituted Agreement for Boundary Line Adjustment – Trudo ROW. Roll call vote: Ayes – all. Motion carried.

Echard moved, seconded by Muehlbauer to proceed with engineering for repairs and mitigation for the pedestrian bridge and to bring a contract for a not to exceed amount of \$24,000 for repair design and construction engineering and \$11,200 for mitigation design and construction engineering. HR Green was the only company out of four firms that provided a proposal on the full scope of the work. The contract will be available at the special meeting on April 25. An offer to purchase Outlot 1 of Ohmer Ridge Sub-division was considered. Halvorson moved, seconded by Echard to approve the purchase agreement for \$20,000 with a closing date of July 7, 2017, locate all lot markers, and subject to buyer accepting the location and description of an easement for public purpose on the north boundary of the lot. Roll call vote: Ayes – all. Motion carried.

Echard moved, seconded by Halvorson to set a public hearing date for May 17, 2017 at 6:30 p.m. at city hall to take comments regarding the proposed 2016-2017 budget amendment. Roll call vote: Ayes – all. Motion carried. Muehlbauer moved, seconded by Halvorson to approve the job description for the part time grounds and facilities maintenance position. Roll call vote: Ayes – all. Motion carried. Council reviewed a recommendation to from the personnel committee to offer the part time grounds and facilities maintenance position to Tom Sinclair for 24 hours per week at \$12.00 per hour. Roll call vote: Ayes – Muehlbauer, Halvorson, Carroll. Nays – Echard. Motion carried. Muehlbauer moved, seconded by Carroll to approve joint purchase with the City of Marquette of a 2003 Elgin Pelican street sweeper for \$29,900 delivered. Roll call vote: Ayes – all. This includes a stipulation that an agreement be put in place for sharing maintenance costs according to hours of machine use during the period previous to maintenance and the method for terminating the agreement. The city’s current sweeper will be advertised.

Muehlbauer moved, seconded by Halvorson to approve a request for closure of 1st street and area around Triangle Park for the Achievement Club car cruise July 14 and 15. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Echard to approve a request for street closure of 1st Street for parking of motorcycles for Combat Vet Meeting to be held at the Backwoods Event Center on May 13. Roll call vote: Ayes – all. Motion carried. Council discussed a planter project that Juanita Lang has contacted the city about. The Festival of Trees committee will be contributing to the cost of street level planters that interested businesses can “adopt” to plant in front of their buildings. The city would be asked to provided the dirt to fill the planters and buy a few hanging baskets. Palucci’s were in attendance at the meeting and commented that it had been done through the chamber years ago with half barrels and was very successful. Council was in favor of the idea and gave the go ahead to proceed. Echard moved, seconded by Muehlbauer to approve quote for \$8,995 including fees for asbestos removal from the Sullivan Opera House and to submit for a 50% reimbursement from IA DNR. Roll call vote: Ayes – all. Motion carried. Council authorized payout of PTO and vacation to Sue Dolan whose retirement date is April 27, 2017.

Sander reported committee has been formed to begin application for re-designation as an Iowa Great Place, small city workshop sign up needs to be completed, committee has met with MSA Engineering to discuss proposal for splash pad design, a copy of the duty split for the police department was provided that the two city clerks and chief have discussed, and contact will be made to push along clean up of Buell Ave property before further action is required as a nuisance.

With business concluded, Echard moved to adjourn the meeting. Seconded by Halvorson. Ayes – All. Meeting adjourned.

Harold W. Brooks
Mayor

Attest:

Lynette L. Sander
City Administrator