

**MCGREGOR CITY COUNCIL
REGULAR MEETING
MAY 17, 2017 6:30 P.M.**

The MCGREGOR CITY COUNCIL met in Regular Session at 6:30 p.m. on **Wednesday, May 1, 2017** at City Hall with Mayor Brooks presiding. The meeting was called to order at 6:30 p.m. Mayor Brooks led the Pledge of Allegiance. Council members present: Muehlbauer, Carroll, Echard, Hallberg, and Halvorson.

Muehlbauer moved, seconded by Hallberg to approve the Consent Agenda by one motion a) Agenda as listed b) Regular Meeting minutes April 19, 2017 and Special Meeting minutes April 25, 2017 c) Bills and Claims as presented for period April 20, 2017 through May 17, 2017 Expenditures: City- \$376,945.25, Library – \$1,820.36, Revenues - \$266,948.80 d) Treasurer’s Report for April, 2017 e) Liquor license renewals Riverview, Vet’s Club (includes change of ownership), Vet’s Club Transfer May 28 – 30, 2017. Roll call vote: Ayes – All. Motion carried.

Hearing of Delegations: Charlene Palucci thanked the Council for their contribution to fill the street planters in lieu of hanging baskets for this year. The Festival of Trees committee donated ten large planters of various styles and colors for business owners to plant and the city crew delivered the planters.

Police report: The Chief was not in attendance as requested. Mayor Brooks asked councilman Echard if he had relayed the message from last month’s meeting that the Chief be available at each council meeting. Echard stated he had made the request to the Chief. Mayor Brooks will contact Chief Bogdonovich to convey the council’s expectations. Operations report: Pat Jones, Public Works Director reported to the council that they have been experiencing very high flows in the sewer system. Manholes have been opened to check for levels with high levels starting near the manhole by the Catholic Church. They have been in contact with several contractors. Tim Cutsforth from HR Green was present and recommended they start with digging up the main closest to the manhole by the church and head down main to see if they can determine where source of the infiltration. Council requested the work begin as soon as possible. Tom Sinclair is working out well as the part time employee.

Mayor Brooks opened a scheduled public hearing to take comments regarding the proposed amendment to the 2016/2017 budget. No comments were provided. The hearing was closed. The mayor opened a second scheduled public hearing to take comments on plans, specifications, form of contract, and engineer’s opinion of cost for the Ash Street project. No comments were provided. The hearing was closed.

Tim Cutsforth, HR Green, provided the council with the bid tabulations for the Ash Street project. There were a total of four bidders. The lowest bid came from Tschiggfrie Excavating at \$176,236.70 which is about 8% under the engineer’s estimate. Halvorson moved, seconded by Echard to award the Ash Street contract to Tschiggfrie Excavating in the amount of \$176,236.70. Roll call vote: Ayes – all. Motion carried. Echard moved, seconded by Muehlbauer to approve the contract for the B- street pedestrian bridge engineering for a not to exceed amount of \$35,200 which includes design and oversight for both repairs to the bridge and for mitigation work on 2nd

street above the bridge. Engineering may be stopped at any point at the request of the council and will be billed only for the hours spent on the project. Roll call vote: Ayes – all. Motion carried.

Carroll moved, seconded by Echard to approve Resolution 02-05-2017 Approving the Joint Facility Agreement for the West Main St shop between City/MMU/Clayton County. Roll call vote: Ayes – all. Motion carried. Hallberg moved, seconded by Carroll to approve Resolution 03-05-2017 Approving a Budget Amendment for the 2016-2017 Budget. Roll call vote: Ayes – all. Motion carried. Halvorson moved, seconded by Hallberg to approve Resolution 04-05-2017 Authorizing Transfer of Funds for Debt Service – Enterprise in the amount of \$53,787.50. Roll call vote: Ayes – all. Motion carried. Echard moved, seconded by Halvorson to approve Resolution 05-05-2017 Authorizing Collection of Bills owed to the City – Tax Liens. Roll call votes: Ayes – all. Motion carried.

Muehlbauer moved, seconded by Halvorson to set a public hearing for Wednesday, May 31, 2017 at 6:30 p.m. to take comments regarding proposed ordinance amendments; consolidating lots, rezoning criteria, short term vacation rental. Roll call vote: Ayes – Hallberg, Halvorson, Echard and Muehlbauer. Nays – Carroll. Motion carried. Council discussed note amount and term for the box culvert project. The bond council had prepared the proceedings to allow use of the funds for other infrastructure projects as well. The council decided to finalize the note to borrow the maximum amount of \$375,000 at 2.65% with a repayment term of six years through Central State Bank. The clerk will have the documents prepared for completion at the special meeting on May 31 or at the latest the regular June 21 meeting. Council reviewed the Outlot 1 trail easement area being proposed. A triangular area will be put into a permanent easement to allow access to the conservation easement area adjacent to the cemetery road and the Ohmer subdivision. Sander will be meeting with the buyers to provide them a more accurate look at the area of the easement.

A request from the Achievement Club for a sponsorship fee for the car cruise was considered. Council noted that the city helps with the event by cleaning the parking lot and street, providing trash receptacles, picnic tables and barricades, and moves the porta potty from B – Street lot to 1st street lot for the weekend. This is provided in lieu of a monetary sponsorship fee. An email from the city manager in Marquette had been provided to the council that requested assistance with the electronics event held on May 6. The person who was to pick up the electronics and who provided posters stating the event was free is now asking for payment. Carroll suggested that the city crew help Marquette crew to load the electronics in Marquette that had not been picked up. He did not feel they should take part in unloading them in Manchester. Council suggested a bill be sent to the individual instead.

Sander informed mayor and council that new flood maps are available for comment through June 5. They must be viewed online and comments provided within the 30 day window from when the letter was dated (May 10 – received May 15). A group consisting of Mayor Brooks, Lynette Sander, Dan Bickel, Norman Lincoln, and Jerry Thornton will meet soon to review. All council members are encouraged to view the maps. Boelman and Sander attended a historic preservation workshop at Upper Iowa University sponsored by NEIA RCD. On September 16 HPC will host an open house at city hall along with preservation awards being handed out. The city hall building is 100 years old this fall. On Saturday, May 6 volunteers from the Art Center and the

McGregor Clan Lions Club assisted with projects to paint the circus wagon and to plant annuals at the Bluff Garden. A new door was installed at the hardware store by Duane Boelman and Ellis Seavy. Lift stations have been covered by insurance and are withdrawn from the FEMA Disaster #4289. The pedestrian bridge has been approved as an eligible project for submission but is still subject to final approval of costs. Update on the status of two nuisance properties – work continues at the trailer court and the log cabin.

With business concluded, Echard moved to adjourn the meeting. Seconded by Carroll. Ayes – All. Meeting adjourned.

Harold W. Brooks
Mayor

Attest:

Lynette L. Sander
City Administrator