April 11, 2022

The McGregor Municipal Utility Board of Trustees held their regular meeting on Monday, April 11th, 2022 in the utility meeting room. Chairman Zahn called the meeting to order at 5:00 pm with Trustees Boeke, Kinley, and Regal answering roll call. Absent was Trustee Strutt. Also present was Kris Eulberg.

No public addresses were received.

A motion was made by Boeke/Zahn to approve the minutes from the previous meeting. All Trustees present voted aye, motion carried.

The Board was provided information on what a single health insurance plan would cost to continue discussing whether to consider offering a part-time employee with a minimum of 20 hours per week health insurance with a cost share with the employee/employer each paying 50% of the premium. Due to premiums being age based the premium varies widely. Eulberg also provided cost on what the life insurance would be which the employer covers and dental and vision premiums costs would be to the employee if they would want to enroll. A motion was made by Kinley/Zahn to leave our employee insurance benefits package as is with only covering full-time employees as the costs for one part-time employee with age-based rates could be too costly. All Trustees present voted aye, motion carried.

The personnel committee updated the Board with interviews and job shadowing with 3 applicants. A motion was made by Zahn/Boeke to offer applicant #2 the full-time utility worker position at $18.22/hr. pending a good pre-employment physical and drug testing and also offer applicant #2 the part-time office assistant position at $13.00/hr. pending a negative drug test. All Trustees present voted aye, motion carried. The Board reviewed a summer help ad to hire a person between May – August/September to assist with various duties. High school students at least 16 years old will be encouraged to apply. Chairman Zahn inquired as to whether our insurance would have an issue with a juvenile driving our company pick-up. Eulberg stated she would check with our insurance agent. A motion was made by Zahn/Regal to post our ad locally and provide to the school. All Trustees present voted aye, motion carried.

The Board was provided with a copy of a letter that was provided to the property owners from B Street to the Riverfront pertaining to their water, sanitary, and storm or drainage water services providing additional details on these services, their responsibilities and decisions that will need to be made. The Engineers provided us with the cost estimate for the water service line cost which was provided in the letter and with previous projects keeping the customer informed as much as possible has worked well. Eulberg also mentioned a new building owner had to just complete a partial repair of their service line last year and inquired to the Board if any upgrade credit would be issued to the business owner. The Board wondered how and where would we decide to draw the line, also saying it was not the utility’s reason the line broke, the contractors are going to provide us with a bill for the service line upgrade which we need to pass on to the customer. It is an unfortunate situation however it is a customer service line. Eulberg indicated she was waiting for a response from the engineers to ask their opinion but hadn’t gotten a response yet. No action was taken.

Chairman Zahn asked the Board about sending a memorial to Mary Guritz. The Board agreed and asked Eulberg to take care of this for them.

Eulberg informed the Board Hunter Fletcher has completed his water treatment certification and is now a fully certified water operator.

The Board was informed we collected $448.00 from offset collections since last month. No additional offset collections or write-offs were presented.

A motion was made by Zahn/Regal to approve this month’s bills in the amount of $76,594.84 plus a payment to HK Scholz Co of $23,767.00 from the Electric General Maintenance Fund. All Trustees present voted aye, motion carried.

The meeting adjourned at 6:04 p.m.

Kris Eulberg, Office Admin.